

FY 2017 Northern Service Work Plans
Central Nebraska Community Action Partnership

<p>1. Goal Nebraska Lifespan Respite Network will have a comprehensive curriculum to increase Provider Recruitment, Retention and Training in place to enhance the existing network to improve timely matches of qualified network-approved providers.</p> <p>Major Outcome(s) Build upon existing respite infrastructure to identify previously un-served and underserved families by training significant number of providers we will be able to more easily match families with trained providers.</p>				
Objective <i>(what you want to achieve – brief and specific)</i>	Strategy or Activity <i>(how)</i>	Collaborative Involvement <i>(who and how)</i>	Outcome Measurement <i>(volume, numbers produced)</i>	Evaluation Criteria <i>(how to tell if work is actually making a difference)</i>
Build upon existing respite infrastructure to identify previously un-served and underserved families by training significant number of providers we will be able to more easily match families with trained providers.	Track and address the needs of the family members with sever behaviors, specific disabilities, chronic illnesses, geographically isolated, language and/or cultural barriers.	Collaborate with Region 4 behavioral services, developmental disability agency, and other agencies and train providers in specific areas of need and provide REST trainings.	Increase individual providers by 10 with trainings specific to the Northern region.	Increase well-trained providers in Northern Service Area throughout FY 2017
Demonstrate collaboration with an institution of higher learning to recruit, train, and retain students as respite providers.	Respite Coordinator will work collaboratively with institution to bring awareness of NE Respite Network to the following institutions Midland University in Fremont, Wayne State in Wayne, Central Community College in Columbus, Little Priest Tribal College in Winnebago, Nebraska Indian Community College in Macy, Northeast Community College in Norfolk and UNMC to recruit students. 1-2	Respite Coordinator will collaborate with institution of higher learning to recruit students by outreach marketing presentation in classroom setting, health fairs held at institutions, and through volunteer programs.	Partner with 3 institutions to recruit, train, and retrain respite providers.	Increase of providers in Northern Service Area throughout Q1,Q2,Q3,Q4
Increase network provider completion of cross-system available training opportunities that might be available at the local, state and national training resources. Add training to nrrs.ne.gov/respitesearch/Provider Calendar .	Provide/post training videos on Facebook, and/or provide links on emails, newsletters, social media 1-3	Respite Coordinator/CNCAP staff/ Advisory members	Place one training video notices of different subject on monthly basis.	Tracking number/percentage of how many people view video/information on Facebook. Add training to respite calendar. Ongoing Q1, Q2, Q3, Q4
Demonstrate efforts to encourage licensed foster parents and active Medicaid providers to also provide	Respite Coordinator will work collaboratively with Forever Foster Families, Nebraska	Respite Coordinator, foster parents, providers, and agencies partnering with: The Nebraska	Two (2) presentations will be conducted to agencies. REST training will be conducted for	Efforts will be made to encourage licensed foster parents to provide respite care for NE Respite

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respite care.	Children's Home Society, Faith Regional Services, and other agencies. 1-4	Foster Care and Adoption agency that has parent support groups that meet in Columbus, Dakota City, Fremont, and Norfolk on a monthly basis, and building Blocks in O'Neill.	Foster Parents with a minimal of five (5) participants. Meeting with NE Foster Care and Adoption and Building Blocks to reach out to families that may not know of CNCAP services.	Network Q1, Q2, Q3, Q4
Engage in regular activity with respite providers to encourage retention.	Providers will receive a newsletter quarterly; survey mail out once approved, phone calls will do quarterly. Providers will receive information pertaining to training or other activities that might be helpful or useful to providers from other agencies. 1-5	Respite Coordinator, providers, CNCAP Staff	Increase and or retain network providers with monthly involvement with Respite Coordinator and staff.	Increase or retain trained network providers in Northern area. Ongoing Q1, Q2, Q3, Q4
Solicit input from Advisory committee, Network and Lifespan Respite Subsidy providers, family caregivers, and system partners on Nebraska's Long Term Services and Supports (LTSS) redesign for the topic of "Network provider collaborations"	Develop a survey to send out to partners for input 1-6	Respite Coordinator, Advisory Committee, Providers, family caregivers, CNCAP staff	Receive and tally input regarding delivery of long-term support and services. Produce a baseline.	Results will be compiled and submitted to DHHS.LTSSRedesign@Nebraska.gov by November 30,2016
Increase the number of volunteer providers and local network organizations contributing respite data on the Respite Dashboard	To increase the number of volunteer providers and network organizations contributing data directly to the Respite Data Dashboard. 1-7	Respite coordinator, community agencies	Partner with CCFL to provide information as needed thus strengthening the amount of hits this site produces.	Spread sheet will confirm efforts to increase respite data on the respite dashboard through email, newsletters, training, etc. Ongoing Q1, Q2, Q3, Q4
Increase the number of REST trained providers of those who complete the training, increase the number of providing respite within 60 days of completing the training	REST training will be offered in the Northern Service Area 1-8	Respite coordinator, CNCAP staff, community agencies, state agencies	Three (3) REST training will be offered in conjunction with Region 3, Developmental disability agency, and other agencies and a minimum of five people	Increase the number of REST providers by 6% from FY 2016 Q1, Q4

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<p>2.Goal Promote the exchange of information and coordination among state and local governments, community lifespan respite services programs, agencies serving individuals unable to care for themselves, families, and respite care advocates to encourage efficient provision of respite services and reduce duplication of effort</p> <p>Major outcome(s) Engaging with local and state agencies to ensure efficient respite services information will be shared in a way that we can get the word out to agencies to reduce duplication of effort.</p>				
Objective (what you want to achieve – brief and specific)	Strategy or Activity (how)	Collaborative Involvement (who and how)	Outcome Measurement (volume, numbers produced)	Evaluation Criteria (how to tell if work is actually making a difference)
Engage with the local and state agencies to ensure efficient respite services information will be shared in a way that can get the word out to agencies to reduce duplication of effort.	Attending Older Nebraskan’s Day-Nebraska State Fair, Grand Island as a vendor we will identify grandparents/ family caregivers who are providing respite care to children aged 17 or younger related to them by blood, marriage, or adoption will be informed of respite resources 2-1	Respite Coordinator, CNCAP Staff, Nebraska State Fair,	Survey will be handed out at event in English, Spanish	Analyze survey to ensure understanding and awareness of respite resources Q1
Increase awareness of respite resources and how to access programs across systems by training local service coordination and public education staff in the DHHS Divisions of Developmental Disabilities, Children and Families Services, Behavioral Health, Medicaid, and Long-Term Care and Public Health	Collaborate with agencies by attending meetings to increase awareness of Respite resources. 2-A	Respite Coordinator, State and local agencies	Presentation, networking, meeting, with state and local agencies	Increase awareness of respite resources. Spread sheet will show effort. Ongoing process Q1, Q2, Q3, Q4
Review current respite resources available across Nebraska program funding streams and submit recommendations regarding the use of culturally and linguistically relevant outreach materials, services, and	Check that all materials that can be are being reproduced in other languages so we can be more culturally diverse. Reproduction of materials in other languages as they become identified. Provide Respite	Respite Coordinator, CNCAP staff, agencies,	Gather/exchange program respite brochures used by other agencies and distribute brochures at training, newsletter, Facebook in English and Spanish	Track the numbers of people we contact about program funding, at events to ensure culturally diverse citizens are aware of services. Add email address to receive newsletter or get mailing address to send additional

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supports 2-B	brochures in English and Spanish at all presentations. Develop brochures in other languages as they are needed in the Northern Area.			information. Ongoing process Q1, Q2, Q3, Q4
Convene meetings and conduct training with county juvenile court and juvenile probation staff, DHHS Protection and Safety Workers responsible for supervision of children and youth impacted by "No Fault Filing" by families, state wards living at home with CPS supervision, self-injurious children and youth, state wards permanency planning, and families involved in reunification efforts.	Contact Community Support Services Coordination from Region III Behavioral Health Services. Contact Juvenile Justice information and work with juvenile agencies. Provide respite information to agencies so families may apply through Lifespan Respite Subsidy Program. To continue working with the Sherman County Prevention Collation as they progress with the CYI program. Promoting the need for foster care, respite care and working with those juveniles who are currently in the court system. 2-3	Respite Coordinator, Juvenile Court System, Region 3 Behavioral Health Services and other agencies	Attend meeting pertaining to juvenile court, probation, and protection safety. Work alongside with the above agencies to seek for referrals	Efforts data will demonstrate participation and establish collaborative effort and entered in eLifespan. Ongoing Q1, Q2, Q3, Q4
Engage the rural towns in the Northern Service Area as they host summer reading classes for children and continue engaging schools as they continue enhancing the learning of students.	To engage the students understanding of the Respite program and enhance the understanding for parents as well. 2-5	Respite coordinator, CNCAP Staff, local libraries, by coding the brochures we place at the library we will be able to track when a letter or call comes into the office from these areas that we don't hold presentation.	One (1) presentation at a library either public or collage and producing a spread sheet to track brochures across the Northern gathered from various library locations and presentations held.	Keeping track of presentations Q1, Q4
Encourage active local advisory committee participation with the statewide NE Caregiver Coalition for improved representation of local network issues, communication and advocacy	Have one member of the Northern Advisory Committee attend the NE Caregiver Coalition either in person or by phone and report back at the next advisory meeting. 2-6	Respite coordinator, Respite Advisory Board, NE Caregiver Coalition member	One Respite Advisory member will be part of the NE Caregiver Coalition	Advisory board meeting minutes will verify participation of local advisory committee with NE Caregiver Coalition. Q1, Q4

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<p>3. Goal Employer engagement activities are expected to increase awareness of employee caregiver issues and provide respite resources to employers. Describe plans to build upon FY 2016 activities and lessons learned.</p> <p>Major Outcome (s) Continue to increase awareness to employers about respite services through portfolio/NE Respite Cups of materials designed to inform business and provide resources to assist employees to better meet their personal responsibilities as caregivers.</p>				
Objective (what you want to achieve – brief and specific)	Strategy or Activity (how)	Collaborative Involvement (who and how)	Outcome Measurement (volume, numbers produced)	Evaluation Criteria (how to tell if work is actually making a difference)
Continue to increase awareness to employers about respite service through portfolio/NE /Respite Cups of materials designed to inform business and provide resources to assist employees to better meet their personal responsibilities as caregivers.	Target employers with wellness programs to improve access to quality respite resources. 3-1	Collaborate with one of the six (Dakota County, East Central, Elkhorn Logan Valley, North Central Northeast and Three Rivers health Depart.) to encourage and continue to enhance the well-being of their community businesses about the importance of respite.	Visit one employer quarterly and inform employers about respite. the portfolio/NE Respite cup of materials will be given out	Increase employer awareness and encourage referral wellness offering to employers. Spread sheet will show results. Q1, Q2, Q3, Q4
Bring family caregiving issues and solutions to new business or corporations	Include business and corporations in respite newsletters. Mail out portfolio with respite information. Refer them to “like” NE Respite Facebook page. 3-2	Respite Coordinator, CNCAP Staff , and business	Three (3) new businesses per month will be visited with information to present to their employees about the importance of respite for their families. Shown on the business Outreach in eLR	Outreach marketing to encourage employer to add/provide respite in their wellness program. Q1, Q2, Q3, Q4
Engage a minimum of one business in a respite volunteer event or REST provider training	One business/member will engage in a respite event or training 3-4	Respite Coordinator, CNCAP Staff, business	in-kind donation received from business	Budget will verify in-kind donation. Q1, Q4

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4. Goal Sustainability Funding-strategies to improve local network funding.				
Major Outcome(s) To seek additional funding through community, local or national resources to better serve family, and caregivers with respite needs.				
Objective (what you want to achieve – brief and specific)	Strategy or Activity (how)	Collaborative Involvement (who and how)	Outcome Measurement (volume, numbers produced)	Evaluation Criteria (how to tell if work is actually making a difference)
Identify and analyze unmet family caregiver access to existing respite funding sources by reason and source as available.	Utilize eLR system to identify and analyze families subsidy eligibility of respite services and reason were denied. 4-1	Program Coordinator, CNCAP Staff, NE Respite staff office	Annual Caregiver survey will be presented to families for their input in early mid-April 2017	Reports will be uploaded into eLR by June 30, 2017
Identify potential public or private sources of sustainable local network funding for lifespan respite activities other than DHHS Tobacco Cash Settlement contracted funds.	Work with agency's grant writer on staff to verify funding available through private sources. 4-2	Program Coordinator, CNCAP Staff,	CNCAP staff will meet on quarterly basis to review, identify potential public funding or private sources.	Grant money would be determined by what is available at the time. It would then be reported to DHHS as it is awarded Q1, Q2, Q3, Q4
Combine or leverage funds or other resources such as administrative support, space, goods or services, volunteers, marketing, pro-bono professional or legal support from community members, employer support, organizational support for targeted activities, food for events, etc.	Increase in-kind donation from various community members, employers, organizations for targeted activities, and will be solicited throughout the contract year 4-3	Program Coordinator, CNCAP Staff, community members, agencies	Quarterly reporting of fund usages to advisory members will be reported and grant funders. Report in-kind services quarterly on eLR	Report on eLR and budget will verify in-kind donations Ongoing Q1, Q2, Q3, Q4
Apply independently or collaboratively for local, state, or national grant (s), Senior Corps National and Community Program, AmeriCorps, Foster Grandparents, College Work Study or service learning experience, High School community service volunteer, or other sources of volunteer support for respite activities.	Work with agency's grant writer on staff to search and apply for one grant. 4-4	Program coordinator, CNCAP staff	CNCAP staff will meet to identify and review potential grant funding.	Quarterly meeting minutes will show collaborating efforts to identify funding. Q1, Q2, Q3, Q4