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with your 1st voucher



Tennessee Respite Coalition (TRC) Program Expectations

While you are in our program, you have the right to...

1. Receive services from this program without regard to race, color, national origin, sex, religion, disability, or ability to pay
2. Be treated in a considerate and courteous manner by your TRC representative
3. Have your family's caregiving & health care information kept confidential
4. Have all forms you are asked to sign explained to you
5. Be told about all the services you are eligible for in the program
6. Be told in a reasonable time about any changes in your program services
7. Have the information needed to contact a TRC program representative
8. File a Grievance if you are unhappy with your services, by contacting TRC
9. Stop participating at any time

You also have the responsibility to...

1. Treat TRC representatives in a considerate and courteous manner
2. Notify TRC of any changes in your phone number, address, and/or email address
3. Notify the TRC coordinator of changes of or additions to your Respite provider
4. Follow the program rules
5. Provide a safe and lawful environment for caregiving
6. Keep and submit accurate and truthful records as requested by TRC
7. Give accurate and complete information as requested by TRC about medical histories, family support, and other services you receive, as well as any changes that may affect your program services

> Failure to observe these responsibilities may result in TRC services being stopped.

Responsible Relative/Caregiver

Date

TRC Representative

Date

TRC Contact Information: Lindsey Stewart, Helpline/Program Coordinator, (615) 269-8687.

Our Mission:

To ensure the quality of life for family caregivers through respite